



# City of Clarkfield

## MINUTES

4:00 PM Regular Council Meeting

Tuesday, September 1, 2020

City Hall Meeting Room

904 10<sup>th</sup> Avenue – Clarkfield, MN 56223

A regular city council meeting of the City of Clarkfield was called to order by Mayor Fritz at 7:00 PM, Tuesday, September 1, 2020, in the City Hall Meeting Room. Councilmembers present: Mayor Fritz, Councilmember Stringer, Councilmember Giles, Councilmember Kaupang and Councilmember Hedman. Staff/Boards present: Chris Webb – City Administrator.

**1. CALL THE REGULAR COUNCIL MEETING TO ORDER – 7:01 pm**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA**

Motion by Hedman, Second by Kaupang to approve the agenda. Hedman – Yes, Kaupang – Yes, Giles – Yes, Stringer – Yes, Fritz – Yes. Motion passes.

**4. APPROVAL OF MINUTES**

No minutes.

**5. INVOICES PAYABLE**

Questions on invoices: Hand sanitizer and stands that were purchased.

Motion by Stringer, Second by Hedman to approve the Invoices Payable. Hedman – Yes, Kaupang – Yes, Giles – Yes, Stringer – Yes, Fritz – Yes. Motion passes.

**6. PUBLIC COMMENTS**

- a. Paul Anspach: Received a text message about public works.
- b. Naomi Peterson: Electric Sign suggestions, and questions about the EDA board meetings.
- c. Craig Giles: Asking about city council candidates in the local newspaper.

**7. REPORTS OF COMMITTEES AND CITY STAFF**

- A. **Mayor's Report** – Care Center Committee COVID and infrastructure project updates.
- B. **Councilmembers' Reports**
  - a. Hedman – Attended EDA and Budget Meetings.
  - b. Kaupang – Budget Meeting.
  - c. Giles – Ordinance Meeting.
  - d. Stringer – Ordinance Meeting, Care Center Committee, met with Bank.
- C. **Public Works Director's Report - Troy Bruflat:** A written report.
- D. **City Administrator Report - Chris Webb:** A written report.

**8. NEW BUSINESS**

**A. Skid Loader Fee**

Skid Loader was not on the fee schedule. It needs to be added. Council discussed the issue about equipment operators and how that process works.

Motion by Stringer to approve the addition of the skid loader to the current fee schedule at the rate of \$35/hour. Second by Giles. Hedman - Yes, Kaupang - Yes, Giles - Yes, Stringer - Yes, Fritz - Yes. Motion passes.

**B. LTD Broadband Proposal**

Corey from LTD Broadband came back to discuss this topic with the city council. There was more discussion about the service and the contract with LTD and the city.

Motion by Kaupang to allow the city administrator to enter into a lease agreement with LTD Broadband. Second by Hedman. Hedman - Yes, Kaupang - Yes, Giles - Yes, Stringer - Yes, Fritz - Yes. Motion passes.

**C. ReneSola Power Proposal**

Eric Jensen continued in the discussion with the council about his company's proposal. Multiple questions from the council about the program, timetable, giving notice on ending the agreement, any buy-in amount, subscription fee, and other items.

Motion by Hedman to accept the agreement with ReneSola Power Company for their subscription service. Second by Kaupang. Hedman - Yes, Kaupang - Yes, Giles - Yes, Stringer - Yes, Fritz - Yes. Motion passes.

**D. Sign Ordinance**

This ordinance has gone before the ordinance committee. The committee recommends to pass this ordinance. The ordinance will be stated at this meeting then can be passed at the subsequent city council meeting on September 15<sup>th</sup>.

No Action taken at this time.

**E. Clarkfield Care Center Home Care Agency Presentation**

Staff from Avera and the management company of Minnewaska made a presentation to the city council about the care center discontinuing the home care agency. This transition would then allow for Avera @ Home to come into the area and take over the clients that the current home care agency works with. Council had multiple questions about the transition and how it affects clients and well as employees of the care center.

All employees would be given the opportunity to continue with the care center or to go with Avera @ Home Care. All clients would be given the option to switch to the home care agency of their choice. All clients would continue to receive services. This would save the care center around \$5,000-\$6,000 a month. This would improve the long-term financial health of the Clarkfield Care Center.

The Home Health Agency lost over \$150,000 in 2019. These losses continue to add up and threaten the overall financial health of the Clarkfield Care Center.

Motion by Resolution made by Stringer, Second by Giles to direct the Clarkfield Care Center to discontinue offering home care agency services. Hedman - Yes, Kaupang - Yes, Giles - Yes, Stringer - Yes, Fritz - Yes. Motion passes.

Motion to enter closed session at 8:22 pm made by Stringer, seconded by Kaupang. Hedman – Yes, Kaupang – yes, Giles – Yes, Stringer – Yes, Fritz – Yes. Motion Passes.

Motion to enter back into open session at 9:12 pm made by Hedman, seconded by Stringer. Hedman - Yes, Kaupang - Yes, Giles - Yes, Stringer - Yes, Fritz - Yes. Motion passes.

**F. ADJOURN** - Motion by Stringer, Second by Kaupang to adjourn. Hedman – Yes, Kaupang – Yes, Giles – Yes, Stringer – Yes, Fritz – Yes. Motion passes. Meeting adjourned at 9:14 pm.