



MINUTES

REGULAR MEETING – CLARKFIELD CITY COUNCIL
Tuesday, January 3, 2017 – 7:00 PM
City Hall Meeting Room

Mayor: Jeff Lobdell

Council Members: Emily Bruflat, Jerry Kaupang, Dale Stringer Jr., Sue Fritz

Employees Present: Amanda Luepke – City Administrator, Teather Bliss – Deputy City Clerk

Others Present: Alex Sina – Advocate Tribune, Shari McNamara – Care Center Administrator, Jana Suckow, Hazel Hanson, Brent Powers

1.0 Pledge of Allegiance

OATH OF OFFICE

- 2.0**
- *Jeff Lobdell taking oath of office as Mayor re-elect*
 - *Dale Stringer Jr. taking oath of office as 4-year Councilmember elect*
 - *Jerry Kaupang taking oath of office as 2-year Councilmember elect*
 - *Susan Fritz taking oath of office as 4-year Councilmember re-elect*

3.0 Citizen Comments

No Comments

4.0 Council Liaison Updates

5.0 Consent Agenda (*Motioned by Susan Fritz and seconded by Dale Stringer Jr, with all in favor*)
The following items are considered non-controversial by staff and are recommended to be read and passed in one motion. Any council person, staff, citizen, or meeting attendee can request one or more items be pulled from the Consent Agenda can the item will be pulled and addressed immediately after the passage of the Consent Agenda; otherwise, the following items will be passed in one motion:

5.1 Consideration of Additions to the Agenda

*9.1 moved to 7.1
7.1 moved to 7.2*

5.2 Consideration to Approve City Council Minutes from December 20, 2016

*\$2,720.41 – Fire Department 2016
\$25,568.90 – General Fund 216
\$355.00 – Fire Department 2017
\$153,009.25 – General Fund 2017
\$14224.85 – ACH Payments*

5.3 Consideration to Approve the Payment of Bills

JKaupang – does the accounts accrue interest on a daily or monthly basis?

5.4 Consideration to Approve Resolution No. 2017_0103A Establishing the 2017 Annual Designations and 2017 Council Appointments

Jerry Kaupang added to Care Center Liaison

5.5 Consideration to Approve Resolution No. 2017_0103B Establishing the 2017 Fees and Rate Schedule

- *Administrator noted that there were changes made to the fee schedule in regards to the Cemetery, it will be based on the Clarkfield Lutheran Church rates*
- *The Well Head Protection fee will be discontinued and replaced with a Stormwater replacement fund*
- *Changed 2.5.1 Disconnection to Reconnection*
- *Changed verbiage on 2.5.1 to non-payment*

6.0 Consideration of items removed from the Consent Agenda for Discuss

7.0 Reports

Care Center Presentation

- 7.1**
- *Paul Gustafson presented the Care Center Financial information over phone conference*
 - *2% rise in rates*
 - *Shari will be looking into taking beds out of commission or delicensing*
 - *Bariatric beds are being looked into for the Care Center, they have had to turn away some possible residents because of the failure to be able to provide the*

	<i>service that the beds offer. They will be purchasing a bariatric bed at around \$2,500 to get the Care Center into the competitive market for this type of demand.</i>
7.2	<p>Administrator's Report</p> <ul style="list-style-type: none"> • <i>The City will be utilizing Conway, Dueth, and Schmiesing as the new auditing firm</i> • <i>The City is continuing its advertisement and search for a Public Works Director</i> • <i>Salting will be removed from the agreement</i> • <i>Interim Water and Wastewater License Holder – Brent Powers</i> <ul style="list-style-type: none"> ○ <i>Jeff Lobdell motioned to contract services with Brent Powers for 1 day/week, second motion made by Jerry Kaupang with all in favor</i> • <i>Positive changes have been made in the social media and technological communications of the city!</i>
8.0	Old Business
9.0	New Business
	Care Center Presentation
9.1	<p>Consideration to Approve the Filling Station Liquor License <i>\$1,00.00 fee – Jeff Lobdell made the motion to approve the Filling Station On Sale & Off Sale License with a second by Emily Bruflat with all in favor</i></p>
9.0	<p>Adjourn Meeting at 8:42 <i>Motion made by Jeff Lobdell and second by Jerry Kaupang with all in favor</i></p>