



Minutes
6:00 PM EDA Regular Meeting
Thursday, August 27, 2020
City Hall Meeting Room
904 10th Avenue Clarkfield, MN 56223

1. CALL TO ORDER - 6:02 PM

2. APPROVAL OF AGENDA

- a. Addition of 3 meeting minutes. 3.25. 3.30 & 4.27.

Motion to approve the agenda with stated changes. Made by Johnson; Seconded by Frit. All in favor.

3. APPROVAL OF MINUTES

- a. 3.25.2020 Minutes
b. 3.30.2020 Minutes - \$1,500 per pay period. Change to be former administrator in the paragraph dealing with the city café discussion.
c. 4.27.2020 Minutes

Motion to approve the minutes with changes. Made by Handeland; Second by Hedman. All in favor.

4. INVOICES PAYABLE

None.

5. PUBLIC COMMENTS

Naomi Peterson – The date of the meeting was changed and would appreciate more notice to be given to the public when a meeting has been changed in the future. Facebook pages and on the city website.

6. OLD BUSINESS

- a. **CAFÉ Manager's Report - Natasha**
Sales Update - Break Even would be \$400/day.
Roof has been patched, not fixed long term.

7. NEW BUSINESS

- a. **Apartment Update** - Written Report.
Motion to replace garage door – Made by Johnson; second by Fritz. All in favor.
b. **Apartment Committee** - Not doing inspections because of COVID.
c. **CARES ACT RELIEF GRANT** – City Council Transferred \$37,000 to the EDA.
 - Set grant disbursement timeline:
 - First Round of Grants: September 28th
 - Second Round of Grants: October 26th
 - Keep in house, no limit, utilize count app.

Motion by Johnson; second by Handeland to set up our relief grant application and process. All in favor.

8. CLOSED SESSION – Motion by Johnson; second by Fritz to close the meeting to discuss sale of property. All in favor. Closed at 6:59 PM.

9. OPENED at 7:22 PM. Motion by Fritz; second by Hedman to open the meeting.

10. ADJOURNMENT – 7:23 PM

Motioned to adjourn the meeting made by Hedman. Seconded by Handeland. All in favor.

The public is strongly encouraged to submit WRITTEN testimony/comments to info@clarkfield.org. Written testimony/comments may be submitted until 4 p.m. the day of the meeting to be included as part of the public record for that meeting. Public comment may also be available via Zoom teleconferencing for the EDA meeting at the Chair's discretion.

Reminder – Addressing the Board: Those wishing to speak should wait to be acknowledged by the Chair & comments should be on the topic being discussed. Public Comment time frame is limited to 3 minutes per individual. Data Privacy Rules and Open Meeting Laws can be violated by discussion of employee performance at a public meeting and finally, personal attacks of anybody will not be tolerated.