



CITY OF CLARKFIELD AGENDA
7:00 PM Regular Meeting
Monday, March 19, 2018
City Hall Meeting Room
904 10th Ave
Clarkfield, MN 56223

Public Hearing: Mayor Dale Stringer III opened a duly advertised public hearing at 6:45 PM for the purpose of soliciting public comment relative to the variance and conditional use permit located at 505 11th Ave, Clarkfield, MN 56223. After discussion, comments and questions from those in attendance, the hearing was closed at 6:54 PM.

A regular meeting of the Clarkfield City Council was called to order by Mayor Stringer III at 7:00 PM, Monday, March 19, 2018, in the City Hall Meeting Room. Councilmember present: Mayor Stringer III, Councilmember Fritz, Councilmember Kaupang, Councilmember Bruflat, and Councilmember Stringer Jr. Staff present: Amanda Luepke – City Administrator, Dustin Kramer – Public Works Director. Also in attendance were Paul Anspach, Charlann Anspach, Al Gates, Mark Anderson, David Rupp, Gay Rupp, Cameron Marquart, Franz Richter, Marcia Flattum, Hazel Hansen, Jana Suckow

1) Pledge of Allegiance

2) Approval of Agenda: Motion to approve agenda by Councilmember Bruflat, 2nd by Councilmember Stringer Jr. Motion carried with all in favor.

a) Addition to the Agenda: Action Item 8G - Consideration to Approve Appointment of Library Board Member

3) Approval of Minutes: Motion to approve minutes from the Tuesday, March 6, 2018 council meeting by Councilmember Bruflat, 2nd by Mayor Stringer III. Motion carried with all in favor.

4) Invoices Payable: Motion to approve invoices payable as presented by Mayor Stringer III, 2nd by Councilmember Bruflat. Motion carried with all in favor.

5) Public Comments

a) Paul Anspach: Anspach addressed the council to consider allowing him to connect his private well located at 505 11th Ave under the street to his property across the street where he has a garden. Anspach said this cost would be one hundred percent covered by himself and he would like to complete the connection underground with the city street is open for the infrastructure project.

6) Committee/Staff Reports

a) Library Report: Hazel Hansen approached the council to give an update of the library activities. Hansen was appointed Library Board Chair and the library renewed their Pioneerland contract. The library board accepted Cathy Gates resignation. The library implemented a new process for renting DVD's. The library has been offering a story time and craft each month.

b) Public Works Director Report: Dustin Kramer approached the council to give an update of the public works department. Kramer reported that the department has continued with snow removal and getting the tree site ready for the spring. The department is working on the street sweeper and plows. The department is starting the plan the pool opening and mosquito sprayer. The last of the water meters were installed which eliminates manual reads.

c) City Administrator Report: Amanda Luepke addressed the council on the activities in the office. Luepke reported that there were no complaints reported. Luepke reminded the council about the board of equalization and appeals will be held on April 3, 2018 at 6:30 PM. Discussion took place about Ecumen's intent to renew their current contract. Luepke reminded the council on the RFP timeline. The educational needs taskforce meet for the first time to discuss options regarding the old school.

7) Discussion Items

8) Action Items

a) Consideration to Approve Submitted Garbage Exemption Forms

- i) **Garbage Exemption for Kari Melbostad:** Motion to approve exemption by Councilmember Bruflat, 2nd by Councilmember Kaupang. Motion carried with all in favor.
- ii) **Garbage Exemption for Jean Lynner:** Motion to approve exemption by Councilmember Bruflat, 2nd by Councilmember Fritz. Motion carried with all in favor.
- iii) **Garbage Exemption for Roberta Field:** Motion to approve exemption with burn barrels being removed from the property by Mayor Stringer III, 2nd by Councilmember Kaupang. Motion carried with all in favor.
- iv) **Garbage Exemption for Franz Richter:** Motion to approve exemption by Councilmember Bruflat, 2nd by Councilmember Fritz. Motion carried with Mayor Stringer III opposing.
- v) **Garbage Exemption for Rod and Barb Bruflat:** Motion to approve exemption by Mayor Stringer III, 2nd by Councilmember Stringer Jr. Motion all carried with Councilmember Bruflat abstaining.
- vi) **Garbage Exemption for Ron Schlenner:** Motion to approve exemption by Councilmember Bruflat, 2nd by Councilmember Kaupang. Motion to carried with all in favor.
- vii) **Garbage Exemption for Bill Weinhold:** Exemption tabled to get further clarification.
- viii) **Garbage Exemption for Lorraine and Martin Kaatz:** Motion to approve exemption by Councilmember Fritz, 2nd by Councilmember Bruflat. Motion carried with all in favor.
- ix) **Garbage Exemption for Karl Kaatz:** Motion to approve exemption by Councilmember Fritz, 2nd by Councilmember Bruflat. Motion carried with all in favor.
- x) **Garbage Exemption for Stan Kaatz:** Motion to approve exemption by Councilmember Fritz, 2nd by Councilmember Bruflat. Motion carried with all in favor.
- xi) **Garbage Exemption for Kevin Kaatz:** Exemption tabled to get further clarification.
- xii) **Garbage Exemption for Warren Irvine:** Motion to approve exemption by Councilmember Bruflat, 2nd by Mayor Stringer III. Motion carried with all in favor.
- xiii) **Garbage Exemption for Elaine Johnson:** Motion to approve exemption with the stipulation that property owner purchases bags for the bag service by Councilmember Fritz, 2nd by Councilmember Stringer Jr. Motion carried with all in favor.

- b) **Consideration to Approve Variance 505 11th Ave:** Motion to approve variance by Councilmember Fritz, 2nd by Councilmember Kaupang. Motion carried with all in favor.
- c) **Consideration to Approve Conditional Use Permit at 505 11th Ave:** Motion to approve conditional use permit by Councilmember Stringer Jr, 2nd by Councilmember Fritz. Motion carried with all in favor.
- d) **Consideration to Accept Library Board Member Resignation:** Motion to accept library board resignation of Cathy Gates by Councilmember Fritz, 2nd by Councilmember Bruflat. Motion carried with all in favor.
- e) **Consideration to Approve the Contractual Alternative Payment for Nursing Facility Services Contract:** Motion to approve the Contractual Alternative Payment for Nursing Facility Services Contract by Councilmember Fritz, 2nd by Mayor Stringer III. Motion carried with all in favor.
- f) **Consideration to Approve the Addendum to Care Center Management Contract for Group Purchasing:** Motion to approve the addendum to Care Center Management Contract for Group Purchasing by Councilmember Bruflat, 2nd by Mayor Stringer III. Motion carried with all in favor.
- g) **Consideration to Approve Appointment of Library Board Member:** Motion to approve appointment of Tasha Lynne for the Library Board by Councilmember Bruflat, 2nd by Councilmember Fritz. Motion carried with all in favor.

- 9) **Adjourn:** Motion to adjourn the regular council meeting at 7:52 PM by Mayor Stringer III, 2nd by Councilmember Stringer Jr. Motion carried with all in favor.

Reminder – Addressing the Council: Those wishing to speak should wait to be acknowledged by the Mayor & comments should be on the topic being discussed. Data Privacy Rules and Open Meeting Laws can be violated by discussion of employee performance at a public meeting and finally, personal attacks of anybody will not be tolerated.
