



CITY OF CLARKFIELD AGENDA
7:00 PM Regular Meeting
Tuesday, February 20, 2018
City Hall Meeting Room
904 10th Ave
Clarkfield, MN 56223

Public Hearing: Mayor Dale Stringer III opened a duly advertised public hearing at 6:49 PM for the purpose of soliciting public comment relative to the submission of the Small Cities Development Program grant application to the Department of Employment and Economic Development. Laura Ostlie from the Upper Minnesota Valley Regional Development Commission provided an overview of the grant application and the proposed target area. After discussion, comments and questions from those in attendance, the hearing was closed at 6:54 PM.

A regular session of the Clarkfield City Council was called to order by Mayor Dale Stringer III at 7:00 PM, Tuesday, February 20th, in the City Hall Meeting Room. Councilmember present: Mayor Stringer III, Councilmember Fritz, Councilmember Bruflat, Councilmember Stringer Jr, Councilmember Kaupang. Staff present: Amanda Luepke – City Administrator, Dustin Kramer – Public Works Director. Also in attendance were Dave Smith – Fire Chief, Shari McNamara, Paul Gutstafson – Clifton Allen Larson (via conference), Laura Ostlie – UMRDC (via conference), Marty Kaatz, Karl Kaatz, Karl Kaatz, Luke Berg, Brandon Mensick, Hazel Hanson, Kyle Klausung

1) Pledge of Allegiance

2) Approval of Agenda: Motion to approve the agenda by Mayor Stringer III, 2nd by Councilmember Fritz. Motion carried with all in favor.

3) Approval of Minutes: Motion to approve the Minutes of the February 12th Special Meeting by Mayor Stringer III, 2nd by Councilmember Stringer Jr. Motion carried with all in favor.

4) Invoices Payable: Motion to approve the bills presented by Mayor Stringer III, 2nd by Councilmember Fritz. Motion carried with all in favor.

5) Public Comments

6) Committee/Staff Reports

- a) Fire Chief Report:** Fire Chief Smith approached the council discussing activities of the fire department. It was reported that two trainings occurred at MN West and officers of the fire department attended Fire Officer school in Alexandria. There are 11 firemen interested in taking the EMT training and there is attendance at the Pipeline training in Granite Falls. The department is finalizing purchases for the washer/dryer system. The new fire truck was purchased and picked up. The fire department is planning on having an open house.
- b) Care Center Administrator Report/Audit:** Paul Gutstafson with Clifton Allen Larson called in to discuss the Clarkfield Care Center audit results. The group purchasing addendum was discussed and the council wants more information on the liability for the City. McNamara requested a line of credit through F & M Bank in the amount for \$100,000 in case of emergencies. The Care Center will
- c) Public Works Director Report**
- d) City Administrator Report:** Luepke addressed the council

7) Discussion Items

8) Action Items

- a) Consideration to Approve Quote – 1982 International Plow Truck:** Motion to approve the quote presented by K & K Tiling for \$4,200 by Councilmember Kaupang, 2nd by Councilmember Bruflat. Motion carried with all

Councilmember Fritz, Bruflat, and Kaupang in favor and Mayor Stringer III and Councilmember Stringer Jr opposing.

- b) Consideration to Approve Garbage Exemption Form/Process:** Motion to approve the garbage exemption form by Councilmember Fritz, 2nd by Councilmember Kaupang. Motion carried with all in favor.
- 9) Adjourn:** Motion to adjourn at 8:18 PM by Mayor Stringer III, 2nd Councilmember Kaupang. Motion carried with all in favor.

Reminder – Addressing the Council: Those wishing to speak should wait to be acknowledged by the Mayor & comments should be on the topic being discussed. Data Privacy Rules and Open Meeting Laws can be violated by discussion of employee performance at a public meeting and finally, personal attacks of anybody will not be tolerated.
