



City of Clarkfield
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www.clarkfield.org

March 31, 2020

Thank you all for your patience and collaboration as we navigate the uncharted waters of the COVID-19 virus. **Our number one priority is to ensure the health and safety of our staff and our residents.**

We continue to follow directives from the federal government and the State of Minnesota, and we continue to follow guidelines from Centers for Disease Control (CDC), and the Minnesota Department of Health (MDH) as we discuss and determine how best to protect our staff, our families and our community while we continue to provide vital city services.

We have decided to take the next steps:

- **City Hall Meeting Room, the City Shop, and the City Office will be closed to the public until further action of the City Council, some very limited exceptions.**
- City Council meetings will be held via Zoom Online Conferencing. Meetings may also be attended via the telephone. More information will be provided on Council agendas. Those planning to attend via Zoom may wish to download the app on their computer or device and set it up prior to meeting days. There is no cost to viewers for attending a Zoom meeting.
- The Board of Appeals & Equalization Meeting on April 7, 2020 may be attended in person, or via the telephone. Property owners are encouraged to contact the County Assessor ahead of time if they would like to express concerns about their valuation.
- Late Fees and Water Shut-Offs will be suspended during the emergency declaration.

What does this mean for city services and operations?

- We will continue to provide essential city services—clean drinking water, flushing toilets, snow and ice removal.
- We will continue to provide services (e.g. credit card transactions, building permits, responding to questions) via phone or online.
- We will continue to perform essential water and sewer repairs.
- We will provide **very limited in-person services at city hall, city office, and the city shop.**

We encourage you to use Payment Service Network for utility payments by going to www.clarkfield.org and clicking the tab **Pay Your Bill Online** and it will direct you to their site. Other options are to mail your check to the office, or to utilize the drop box located outside the office door. Checks are accepted and cash if enclosed in an envelope with name and address written on envelope.

Please contact the office by phone (320)669-4435 or email mpskjefte@clarkfield.org and the shop by phone (320)669-7576 or email tdbrufat@clarkfield.org with any questions or concerns. We will continue to operate at normal business hours.

The City of Clarkfield is an equal opportunity employer and provider.