



# City of Clarkfield

## Minutes

7:00 PM Regular Council Meeting

Tuesday, July 2, 2019

City Hall Meeting Room

904 10<sup>th</sup> Avenue – Clarkfield, MN 56223

A regular meeting of the City of Clarkfield was called to order by Mayor Hendrickson at 7:00 PM, Tuesday, July 2, 2019, in the City Hall Meeting Room. Councilmembers present: Mayor Hendrickson, Councilmember Fritz, Councilmember Hedman, Councilmember Kaupang, and Councilmember Stringer Jr. Staff present: Amanda Luepke – City Administrator, Troy Bruflat – Public Works Foreman/Director. Also, in attendance: city residents.

1. **CALL THE REGULAR COUNCIL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA:** Motion to approve the agenda by Councilmember Fritz, 2<sup>nd</sup> by Councilmember Stringer Jr. Motion carried with all in favor.
4. **APPROVAL OF MINUTES:** Motion to approve the minutes by Councilmember Stringer Jr, 2<sup>nd</sup> by Councilmember Kaupang. Motion carried with all in favor.
  - a. **Consideration to Approve Minutes from Regular Meeting conducted on 6.18.2019**
5. **INVOICES PAYABLE:** Motion to approve the invoices payable by Councilmember Kaupang, 2<sup>nd</sup> by Councilmember Stringer Jr. Motion carried with all in favor.
  - a. **Payment Batch 6.24.2019 ACH**
  - b. **Payment Batch 6.24.2019 Fire Department**
  - c. **Payment Batch 6.24.2019 General Fund**
6. **PUBLIC COMMENTS**
  - a. **Naomi Peterson** addressed the council regarding communication to the residents regarding mosquito spraying, along with requesting an update on the old school.
7. **REPORTS OF COMMITTEES AND CITY STAFF**
  - a. **Mayor's Report:** Mayor Hendrickson reported that the county board amended their motion to align with the city's motion regarding the old school project. The county will transfer the property to the city once demolition has been completed. Hendrickson also updated the council regarding the broadband taskforce meeting he attended. Midco presented that they will be installing fixed wireless throughout Yellow Medicine County. This project should take about three to six years to complete. Midco received about \$2.5M in grant funding for the project. Hendrickson stated that the city should still move forward with the border-to-border grant opportunity for fiber to be installed.
  - b. **Councilmember's Report:** Councilmember Stringer Jr reported that he attended the League of MN Cities Annual Conference. Stringer Jr stated the conference was enlightening and met a lot of people. Councilmember Fritz also reported that she attended the League of MN Cities Annual Conference and gathered information from a session led by the EDA in Hutchinson, MN. Councilmember Fritz stated that she will be presenting information to the EDA Board at the next meeting. Councilmember Hedman reported that she attended the League of MN Cities Annual Conference. She stated there was a lot of good information and reported to the council that we should be reminded to always speak positively about our community. Councilmember Hedman also reported on the park and rec committee meeting. The committee is looking upgrading some campsites next year and purchased new bases for the ball field.
  - c. **Public Works Report – Troy Bruflat, Public Works Foreman/Director:** Bruflat approached the council regarding the public works department. Bruflat reported that the pool is open and passed inspection. The city will need to make improvements to the concrete surrounding the deep end of the pool before

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we can open in 2020. It was also reported that the pool heater did not start this year, so the heater has been replaced. Bruflat stated the City Hall Meeting Room painting project went smooth and was completed for F & M Bank's 100<sup>th</sup> Anniversary party. There have been two campsites added to North Park. These sites are primitive right now. The speed sign has been installed on the speed limit sign northbound on HWY 59. Bruflat spoke with Bollig Inc regarding man holes not included in the infrastructure project that may need repair. It is suggested to repair these man holes after the infrastructure project is completed unless an emergency repair is needed. Bruflat reported that Clarkfield Outdoors experienced a leak, along with Prairie Grain Partners.

- d. **City Administrator Report – Amanda Luepke, City Administrator:** Luepke reported to the council that the auditors should be attending the first council meeting in August. There is a joint county-city council meeting set for Tuesday, 9, 2019 at 2:00 PM. This is a work session and no decisions will be made. Luepke reported that MN Dot will be attending the next council meeting to discuss the project and timeline, along with discussing the public engagement plan for HWY 67. Luepke provided her report regarding the League of MN Cities Annual Conference attendance.

#### 8. DISCUSSION ITEMS

- a. **Yellow Medicine East Athletic Field:** There was discussion regarding the athletic field that the Yellow Medicine East school district owns. Luepke did not have an update regarding the bids and if the property was sold.
- b. **Variance Request located at 1105 13<sup>th</sup> Street:** Luepke presented the variance request for the property located at 1105 13<sup>th</sup> Street. The council discuss the property and determined that the proposed variance would not affect city operations in regard to plowing and/or mowing. The council directed Luepke to place this request as an action item at the next council meeting.

#### 9. ACTIONS ITEMS

- 10. **ADJOURNMENT:** Motion to adjourn at 7:38 PM by Councilmember Hedman, 2<sup>nd</sup> by Councilmember Stringer Jr. Motion carried with all in favor.

**Respectively Submitted by: Amanda Luepke, City Administrator**