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| A close up of a sign  Description generated with very high confidence | City of Clarkfield  **Agenda**  **7:00 PM Regular Council Meeting**  **Tuesday, December 5, 2023**  **City Hall Meeting Room**  **904 10th Avenue – Clarkfield, MN 56223** |  |

A public hearing was called to order by Mayor Darrin Johnson at 7:00 PM.

Councilmembers present: Kevin Kaatz, Craig Giles, Paul Anspach, Josh Hanson.

City Staff: Jonathan Pierce, Troy Bruflat.

Public: Sue Fritz, Dale Stringer, Cherry Heisner, Robert Anderson, Lowell Flatten, Gary Fritz, Hazel Hanson, Charlie Anderson.

1. **CALL THE TRUTH IN TAXATION PUBLIC HEARING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA**

Motion to approve agenda Kaatz, 2nd by Hanson

Yes – Anspach, Hanson, Giles, Kaatz, Johnson

No –

Motion Passes

1. **2024 Final Tax Levy & City Budget** 
   1. **City Staff Presentation**

Jonathan Pierce and Darrin Johnson presented the proposed 2024 tax levy and 2024 budget.

* 1. **Public Comments**

Citizen – Asked about market value estimation of his home raising his property taxes. Darrin explained that the market valuation of homes isn’t being discussed tonight were discussing the City Tax Levy for 2024.

* 1. **City Council Discussion**

No comments

1. **ADJOURN**

Motion to adjourn Giles, 2nd Hanson

Yes – Anspach, Hanson, Giles, Kaatz, Johnson

No –

Motion Passes

1. **CALL THE REGULAR COUNCIL MEETING TO ORDER**

Mayor Johnson called the regular meeting to order at 7:19 PM

1. **APPROVAL OF AGENDA**

Johnson - Add Care Center pilot payments as action item D.

Motion to approve agenda Hanson, 2nd by Kaatz

Yes – Anspach, Hanson, Giles, Kaatz, Johnson

No –

Motion Passes

1. **APPROVAL OF MINUTES**

No minutes

1. **INVOICES PAYABLE**

Motion to approve invoices payable Kaatz, 2nd by Hanson.

Yes – Anspach, Hanson, Giles, Kaatz, Johnson

No –

Motion Passes

1. **REPORTS OF COMMITTEES AND CITY STAFF**
   1. **Mayor’s Report**

Johnson – been working with Jonathan and the budget committee preparing the 2024 budget.

* 1. **Councilmembers’ Reports**
  2. **Public Works Director’s Report - Troy Bruflat**
* Plows are getting ready

We replaced cutting edge on the plow and wing. Also, the cutting edge on the payloader plow was replaced.

* Skating Rink

The skating rink is filled and freezing.

* Sweeper

Sweeper has been cleaned and put away

* Cold Storage and EMS Building

The doors at the EMS Building and Cold Storage have been replaced and openers are on the cold storage doors.

Johnson asked about the sign down at the ice rink. Troy said he will have the Ink spot get one made up.

Cherry Heisner asked about the Pink ties around trees in town, Troy said they are getting cut down for the HWY 67 project

* 1. **City Administrator’s Report – Jonathan Pierce**

• Complaints: One official complaint.

• Spent the last week finalizing the proposed 2024 budget and preparing the presentation.

• Sent the final tax assessment list to Janel Timm at YMC.

• Working on PEIP renewals for 2024

• Looking into solutions for the new ESST law that comes into effect on January 1st.

Johnson – asked about ESST solutions. Pierce answered that the ESST law goes into effect on January 1st of 2024 and that he will be presenting some options for the Council at the next meeting.

1. **PUBLIC COMMENTS**

No comments

1. **ACTION ITEMS** 
   1. **Resolution 2023 - 19: 2024 Final Tax Levy**

Darrin read resolution R2023-19

Motion to approve 2023-19 Kaatz, 2nd by Hanson

Yes – Hanson, Giles, Kaatz, Johnson

No – Anspach

Motion Passes

* 1. **Approval of Proposed 2024 City Budget**

Johnson asked if there were any questions regarding the 2024 budget.

Motion to approve 2024 Budget Giles, 2nd by Kaatz.

Yes – Hanson, Giles, Kaatz, Johnson

No – Anspach

Motion Passes

* 1. **Resolution 2023-20: MnDOT HWY67 Agreement**

Johnson - This gives them the ability to go out and bid on this project for an estimated cost of $591k dollars. Pierce – Correct.

Johnson read Resolution 2023-20.

Motion to approve R2023-20 Kaatz, 2nd by Hanson.

Yes – Anspach, Hanson, Giles, Kaatz, Johnson

No –

Motion Passes

* 1. **Clarkfield Care Center Pilot Payments**

Johnson – we need to make an adjustment for 2023 due to an accounting error last year.

Johnson read the updated 2023 pilot contract.

Motion to update 2023 pilot agreement Giles, 2nd by Kaatz

Yes – Anspach, Hanson, Giles, Kaatz, Johnson

No –

Motion Passes

Johnson - the 2024 Pilot agreement use the same 3.5% metric as the revised 2023 agreement.

Motion to pass 2024 pilot agreement Kaatz, Hanson

Yes – Anspach, Hanson, Giles, Kaatz, Johnson

No –

Motion Passes

**ADJOURN**

Motion to adjourn Hanson, 2nd by Kaatz.

Yes – Anspach, Hanson, Giles, Kaatz, Johnson

No –

Motion Passes

Meeting closed at 7:35