

City of Clarkfield

Agenda

7:00 PM Regular Council Meeting

Tuesday, May 7th, 2024

City Hall Meeting Room

904 10th Avenue – Clarkfield, MN 56223

Access via Zoom: <https://us02web.zoom.us/j/81699260346>

1. **CALL THE REGULAR COUNCIL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
5. **INVOICES PAYABLE**
6. **REPORTS OF COMMITTEES AND CITY STAFF**
 - A. Mayor's Report
 - B. Councilmembers' Reports
 - C. Public Works Director's Report - Troy Bruflat
 - (1) Well #5 Repair Invoice Discussion
 - D. City Administrator's Report – Jonathan Pierce
7. **PUBLIC COMMENTS**
8. **DISCUSSION ITEMS**
 - A. Scott Kuhlman – WTP update & Pay Request
9. **ACTION ITEMS**
 - A. SCDP Grant RFP Advertisement
 - B. Garage Door Bids
10. **ADJOURN**

The public is strongly encouraged to submit WRITTEN testimony/comments to info@clarkfield.org. Written comments may be submitted up until 4 p.m. the day of the meeting to be included as part of the public record for that meeting.

Reminder – Addressing the Council: Those wishing to speak should wait to be acknowledged by the Mayor & comments should be on the topic being discussed. Public Comment time frame is limited to 3 minutes per individual. Data Privacy Rules and Open Meeting Laws are in effect and personal attacks will not be allowed.

The City of Clarkfield is an equal opportunity employer and provider.

CITY OF CLARKFIELD

05/01/24 11:23 AM

Page 1

Payments

Current Period: April 2024

Payments Batch 050124 AP CC

\$2,032.07

Refer	0 DAWSON CO-OP CREDIT UNION				
Cash Payment	E 100-41500-43200	Communications	HOT SPOT		\$55.84
Invoice				Project 0	
Cash Payment	E 100-41500-43900	Contracted Services	2 UB BILLINGS		\$1,026.64
Invoice					
Cash Payment	E 100-41500-43400	Advertising	BAE NOTICE		\$74.98
Invoice					
Cash Payment	E 100-41500-43400	Advertising	PUBLIC ACCURACY TESTING NOTICE		\$32.80
Invoice					
Cash Payment	E 100-41700-43200	Communications	ZOOM		\$59.84
Invoice					
Cash Payment	E 100-41700-42000	Supplies	NEWSLETTER MAILING & 2 ROLLS STAMPS		\$272.62
Invoice					
Cash Payment	E 100-41500-42070	Training	JON & TROY SAFTY & LOST CONTROLL LEAGUE MINNESOTA		\$40.00
Invoice				Project 0	
Cash Payment	E 100-41500-42000	Supplies	2 BATHROOM FANS FOR PARK		\$165.18
Invoice					
Cash Payment	E 260-00000-44401	Memorials	SPENT MEMORIAL		\$38.22
Invoice					
Cash Payment	E 260-00000-43271	Programs & Activities	MAY CRAFT		\$39.99
Invoice					
Cash Payment	E 260-00000-43272	DVDs	DVD'S		\$130.83
Invoice					
Cash Payment	E 260-00000-43370	Maintenance & Repai	NEW COMPUTER DRIVE		\$52.99
Invoice					
Cash Payment	E 260-00000-43270	Library Books	MAY BOOKS		\$22.78
Invoice					
Cash Payment	E 260-00000-44401	Memorials	MEMORIAL BOOKS		\$19.36
Invoice					
Transaction Date	5/1/2024	Checking	10151	Total	\$2,032.07

Fund Summary

	10151 Checking	
100 General Fund		\$1,727.90
260 Library		\$304.17
		<u>\$2,032.07</u>

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$2,032.07
Total	<u>\$2,032.07</u>

CITY OF CLARKFIELD

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Page 1

Payments

Current Period: May 2024

Payments Batch 050224 AP FD \$524.69

Refer	0 CONWAY, DEUTH, & SCHMIESING				
Cash Payment	E 200-00000-43900	Contracted Services	BANK RECONCILIATION		\$300.00
Invoice 332889 FD					
Transaction Date	5/2/2024	Checking	10151	Total	\$300.00
Refer	0 Great Plains Natural Gas				
Cash Payment	E 200-00000-43800	Utility Services	FD		\$144.69
Invoice					
Transaction Date	5/2/2024	Checking	10151	Total	\$144.69
Refer	0 MN FIRE SERVICE CERT. BOARD				
Cash Payment	E 200-00000-42080	Subscriptions & Mem	ANNUAL MEMBERSHIP DUES		\$55.00
Invoice 4.16.24					
Cash Payment	E 200-00000-42070	Training	TRAINING		\$25.00
Invoice 12298					
Transaction Date	5/2/2024	Checking	10151	Total	\$80.00

Fund Summary

	10151	Checking
200 Fire Department		\$524.69
		\$524.69

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$524.69
Total	\$524.69

CITY OF CLARKFIELD

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Page 1

Payments

Current Period: May 2024

Payments Batch 050224 AP GF			\$10,354.41		
Refer	0 CIVICPLUS				
Cash Payment	E 100-41500-43900	Contracted Services	ANNUAL FEE		\$3,200.00
Invoice 292529					
Transaction Date	5/2/2024	Checking	10151	Total	\$3,200.00
Refer	0 COMPUTERS & BEYOND				
Cash Payment	E 100-41500-43200	Communications	APRIL 18-MAY 3 2024 PHONE		\$77.94
Invoice E0920181-0011					
Transaction Date	5/2/2024	Checking	10151	Total	\$77.94
Refer	0 CONWAY, DEUTH, & SCHMIESING				
Cash Payment	E 100-45100-43900	Contracted Services	BANK RECONCILIATION		\$1,902.50
Invoice					
Transaction Date	5/2/2024	Checking	10151	Total	\$1,902.50
Refer	0 Gopher State One Call				
Cash Payment	E 601-00000-43900	Contracted Services	TICKETS 35		\$47.25
Invoice 4040295					
Transaction Date	5/2/2024	Checking	10151	Total	\$47.25
Refer	0 Graham Tire				
Cash Payment	E 100-43100-43370	Maintenance & Repai	BLUE TRUCK -SUP PENTION, ALIGMANT, TIRE		\$2,074.51
Invoice 260032671					
Transaction Date	5/2/2024	Checking	10151	Total	\$2,074.51
Refer	0 Great Plains Natural Gas				
Cash Payment	E 100-41700-43800	Utility Services	City Hall		\$153.45
Invoice					
Cash Payment	E 100-41800-43800	Utility Services	Med. Facilities Bldg		\$125.33
Invoice					
Cash Payment	E 100-43100-43800	Utility Services	Shop		\$166.21
Invoice					
Cash Payment	E 250-00000-43800	Utility Services	Pool		\$3.40
Invoice					
Cash Payment	E 601-00000-43800	Utility Services	Well		\$49.76
Invoice					
Cash Payment	E 602-00000-43800	Utility Services	WWTP		\$225.67
Invoice					
Transaction Date	5/2/2024	Checking	10151	Total	\$723.82
Refer	0 Ingram Library Services				
Cash Payment	E 260-00000-43270	Library Books	BOOKS		\$289.88
Invoice 81662567					
Cash Payment	E 260-00000-43270	Library Books	BOOKS		\$37.11
Invoice 81256427					
Transaction Date	5/2/2024	Checking	10151	Total	\$326.99
Refer	0 K & K Tiling, Inc				
Cash Payment	E 601-00000-43900	Contracted Services	WATER MAIN REPAPAIR		\$1,235.00
Invoice 3109					
Transaction Date	5/2/2024	Checking	10151	Total	\$1,235.00
Refer	0 KARLA FISCHER				

CITY OF CLARKFIELD

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Payments

Current Period: May 2024

Cash Payment	E 100-41500-43900	Contracted Services	Cleaning		\$400.00
Invoice 4.24					
Transaction Date	5/2/2024	Checking	10151	Total	\$400.00
Refer	0 MENARDS-MARSHALL				
Cash Payment	E 100-43100-43380	Maintenance & Repai	COLD PATCH		\$125.85
Invoice 422848 GF					
Cash Payment	E 100-41700-43360	Maintenace & Repair	CEDAR FOR COMMUNITY CENTER SIGN		\$110.05
Invoice 422848 GF					
Cash Payment	E 100-45100-43360	Maintenace & Repair	SHELVES FOR SHOWERS		\$71.31
Invoice 22746					
Transaction Date	5/2/2024	Checking	10151	Total	\$307.21
Refer	0 UPS				
Cash Payment	E 602-00000-43330	Testing	WASTEWATER SHIPPING		\$59.19
Invoice 00002YW137134					
Transaction Date	5/2/2024	Checking	10151	Total	\$59.19

Fund Summary

	10151 Checking
100 General Fund	\$8,407.15
250 Swimming Pool Fund	\$3.40
260 Library	\$326.99
601 Water	\$1,332.01
602 Sewer	\$284.86
	<u>\$10,354.41</u>

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$10,354.41
Total	<u>\$10,354.41</u>

FOR Emergency Repair
Well #5

Amount

Balance Due -

\$17,828.00

Make all checks payable to KHC Construction Inc

Payment is due upon receipt.

If you have any questions concerning this invoice, contact Kim Christensen 507-532-6768

info@khcconstruction.com

THANK YOU FOR YOUR BUSINESS!



Bid Proposal for CLARKFIELD WTP EMERGENCY REPAIR

KHC CONSTRUCTION INC
Job Location: CLARKFIELD, MN
Bid Date: 03/26/2024 05:00 pm
Core & Main 3445900

Core & Main
16195 54th St NE
St Michael, MN 55376
Phone: 7634287473
Fax: 7634287559

Seq#	Qty	Description	Units	Price	Ext Price
20	1	6" MIXFLG ADAPTER EPOXY USA	EA	258.35	258.35
30	2	6" MJ DI RESTRAINT	EA	42.62	85.24
40	1	6" MJ GASKET	EA	8.38	8.38
50	12	3/4" SS TIEBOLT	EA	33.95	407.40
60	24	3/4" HEAVY HEX NUT 304SS COATED	EA	1.44	34.56
70	24	3/4" 304SS THREADED ROD	FT	8.50	204.00
80	1	6" FLANGE 90 BEND PRIMED USA	EA	424.52	424.52
90	1	6" FLG FLG DI PIPE PR 1"	EA	944.07	944.07
110	1	WITH 1" TAP @ CENTER			
120	1	6 MEGA-FLG 2106DSS4 AIS 304SS	EA	409.83	409.83
130	1	6 PEXPE DI PIPE 8" USA	EA	949.27	949.27
140	1	6" MIXFLG ADAPTER EPOXY USA	EA	258.35	258.35
150	1	6" MJ DI RESTRAINT	EA	42.62	42.62
160	1	6" MJ GASKET	EA	8.38	8.38
170	6	3/4" X 3-1/2" SS MJ B&N USA	EA	29.62	177.72
180	12	3/4" 304SS THREADED ROD	FT	8.50	102.00
190	16	3/4" SS HEX NUT USA	EA	7.20	115.20
200	1	PRATT 0600-720G 6" WAFER CHECK	EA	750.00	750.00
210	1	SILENT CHECK VALVE 6" Flange 90	EA	424.52	424.52
220	1	6" FLG GATE VALVE	EA	1,385.17	1,385.17
230	1	6 MEGA-FLG 2106DSS4 AIS 304SS	EA	409.83	409.83
240	1	6 PEXPE DI PIPE PR 4"	EA	491.85	491.85
250	1	6 MEGA-FLG 2106DSS4 AIS 304SS	EA	409.83	409.83
260	1	6" FLG GATE VALVE	EA	1,385.17	1,385.17
270	1	6" FLANGE 90 BEND PRIMED USA	EA	424.52	424.52
280	1	6" FLG DI PIPE PR 4"	EA	1,287.12	1,287.12
290	9	6" SEAL-TITE FLANGE GASKET	EA	12.00	108.00
300	7	6"-8" 304SS HEX B&N KIT USA	EA	144.08	1,008.56
				Sub Total	11,589.66
				Tax	796.38
				Total	12,386.04

W/loss concrete 352.73
8417.84
Sub Total 9417.55
Tax 647.46
Total 10,065.11

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>

ESTIMATE SHEET

3/29/2022

KHC CONSTRUCTION, INC.
703 ONTARIO RD N, PO BOX 450
MARSHALL, MN 56258
OFFICE: 507-532-6768 FAX: 507-532-6769
MOBILE: 507-829-5670 EMAIL: khcconst@iw.net

PROJECT:

Page #: 100 of Pages

LOCATION:

CONSTRUCTION DIVISION: RECAP

DATE:

	DESCRIPTION	Page	UNIT PRICE	MATERIAL	LABOR	SUBCONTRACTOR	TOTAL
1	SUBTOTAL FROM PAGE 1	101		1041784	2492		1290984
2							
3	Division 1 - General Requirements	102					
4	Division 1 - Equipment Requirements	103		540		290	830
5	SUBTOTAL			1095784	2492	290	1374000
6							
7	Wage Adjustment (if Wage Scale)						
8	Allowance						
9	Railroad or Flood Insurance						
10	Insurance Builders Risk \$1.20/\$1000 on Total						18
11	Insurance General Liab 2% of Labor Only						50
12	Insurance General Liab 1/2% .005% of Subs						
13	Business Insurances (Umbrella, Eq. Auto) 2%						300
14	Equipment Depreciation 4.5% of Project						
15	Payroll Burden 56% of Labor						139500
16	SUBTOTAL						15503
17							
18	Administrative Overhead (10%) 15%						2325
19	Profit						
20	Building Permit						
21	SUBTOTAL						17828
22							
23	BONDS						
24	\$100,000 @ 4.1% = \$4100 or \$41/1000	\$4,100					
25	Next \$400,000 @ 3.1% = \$12,400 or \$31/1000	\$12,400					
26	Next \$2,000,000 @ 2.6% = \$52,000 or \$26/1000	\$52,000					
27							
28	MAINTENANCE BOND FOR 2ND YR						
29	\$2.50/1000 \$100,000=\$250; \$500,000=\$1250						
30	\$1,000,000=\$2,500						
31							
32	MN Sales Tax 6.875% State of MN + City/Cty						
33	Bio Solids Equipment TAX EXEMPT						
34	SD Sales Tax 4.2% State of SD 4.2%						
35	SD City Taxes (Only if w/in city limits)						
36	Excise Taxes 2% for SD Only						
37	IA Sales Tax 6% + if 1% Spec Elective tax						
38	Prodding 2%						
	TOTALS						

ESTIMATE SHEET

3/30/2022

KHC CONSTRUCTION, INC.
703 ONTARIO RD N, PO BOX 450
MARSHALL, MN 56258
OFFICE: 507-532-6768 FAX: 507-532-6769
MOBILE: 507-829-5670 EMAIL: khconst@iw.net

PROJECT:

Page #: 103 of Pages

LOCATION:			CONSTRUCTION DIVISION: 1 - General Requirements					DATE:
	DESCRIPTION	Page	UNIT PRICE		MATERIAL	LABOR	SUBCONTRACTOR	TOTAL
1	01-42 Tools & Supplies % of Labor			8 %	200			200
2	01-42 Small Tools % of Labor (existing)			5 %	125			125
3	01-42 Concrete Tools \$ per cu yard			5 -	15			15
4	01-420 Anchors, Fasteners, T-Rod for Pipe & Eq							
5								
6	01-33 Car Trailers Rent \$500/Mo. 2	20day	5	0	0		50	50
7	01-33 Pickup Rent #1 \$1200/Mo. 2	20day	1	0	0	Fuel	120	220
8	01-33 Pickup Rent #2 \$1200/Mo. 2	20day	1	0	0	Fuel	120	220
9	01-12 Mileage Cents per Mile			75				
10	01-33 Tool Trailer		1	0	0	0		
11	01-33 Connex Storage per Job		1	0	0	0		
12	01-33 Office Trailer per Job		1	0	0	0		
13	01-33 Skid Steer \$1000/Mo: Rent 3gal/hr	2day	5	0	0	Fuel		
14	01-33 Crane 20 Ton Rent \$2,000/Mo. 7gal/hr	20day	1	0	0	Fuel		
15	01-33 Crane 50 Ton Rent \$4,000/Mo. 7gal/hr		1	0	0	0	Fuel	
16	01-33 Forklift Rent \$2000/Month DL8 3gal/hr	1500	5	0	0	Fuel		
17	01-33 Forklift Rent \$3500/Month DL11 4gal/hr	1500	5	0	0	Fuel		
18	01-33 Backhoe Rent \$1000/Month 4gal/hr	1500	5	0	0	Fuel		
19	01-33 Dozer Rent \$4500/Month 6gal/hr	1500	5	0	0	Fuel		
20	01-33 Excavator Rent \$5000/Month 10ga/hr	1500	1	0	0	0	Fuel	
21	01-33 Loader Rent \$4000/Month 3gal/hr	1500	8	0	0	Fuel		
22	01-33 Hypac Packer Rent \$2000/Mo 5gal/hr	1500	5	0	0	Fuel		
23	01-33 Thawzall Rent \$2000/Mo		3	0	0	Fuel		
24	01-33 Water Pump Rent \$1500/Mo		5	0	0	Fuel		
25	01-33 Air Compressor \$1000/Month		3	0	0	Fuel		
26								
27	01-43 Moving Lowboy per Hour ?		4	5	0			
28								
29	02-32 Gas/Oil for Misc. Small Equip. per Mo.		1	0	0			
30								
31	02-13 Concrete Pump MIN \$800/Time							
32	02-13 Concrete Pump/Hour \$400 Min		1	5	0			
33	02-13 Concrete Pump per cu yd			4				
34	02-13 Concrete Pump per Mile			4				
35								
36								
37								
38								
TOTALS					540		290	830

ESTIMATE SHEET



CONSTRUCTION INC.

703 ONTARIO RD N, PO BOX 450
MARSHALL, MN 56258
OFFICE: 507-532-6768 FAX: 507-532-6769
MOBILE: 507-829-5670 EMAIL: info@khconstruction.com

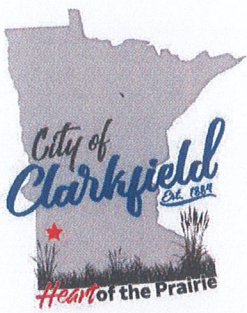
PROJECT: *Clarkfield Well #5*
LOCATION:

Page #: _____ of _____ Pages

CONSTRUCTION DIVISION:

DATE:

	DESCRIPTION	QUANTITY	UNIT PRICE	MATERIAL	LABOR	SUB-CONTRACTOR	TOTAL
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11		5	35		175		
12		5	35		175		
13					350		
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25	4 guys - 10				40h		
26							
27							
28	4 guys - 8				32		
29							
30	Normal Rate				72h		
31							
32							
33	Devo	18	35		630		
34	Larry	18	28		504		
35	Fred	18	30		540		
36	Victor	18	26		468		
37					2142		
38							
TOTALS					2142		



812 10th Avenue, Suite 1
PO Box 278
Clarkfield, Minnesota 56223
info@clarkfield.org
Phone: 320.669.4435

To: Clarkfield City Council
From: City Administrator- Jonathan Pierce
Subject: City Administration Report
Date: May 7th, 2024

- Complaints:
No official complaints received.

The office has received a lot of calls about water quality.
- City Clean up day was held on April 27th. I spoke with Stephanie at Lyon County Environmental. She said it went well and they collected.
 - 5 computers
 - 14 televisions
 - 27 appliances
 - 56 Fluorescent bulbs
 - 41 tires.
- I spoke with Lowell Flatten from MnDOT. Work on 67 should begin on the 9th. He informed me that BNSF will be redoing the crossing in conjunction with the project which will add an additional 400 feet of mill and overlay to the project, but it does not increase our costs. There will be a detour around the intersection. He said he would let me know when they have the official detour set.
- I will be attending the LMC 2024 Annual Conference in Rochester, MN June 26th – 28th.
- Still working with a couple grant writers waiting on the other quote. Dave Schmidt said their grant writing team is swamped right now but he may be able to do it himself.

Meeting Agenda

Meeting Date: May 7, 2024

Meeting Subject: Clarkfield City Council Meeting

I. Water Treatment Plant (WTP) Rehabilitation

- A. We anticipate there will be two separate change orders for project scope adjustments; one more related to the filter underdrain/internals (as we discussed a month ago), and one for any other adjustments. The idea is to keep the most time-critical items moving as quickly as possible, ahead of anything else less time-sensitive.
 - 1. Filter modifications are being considered as recommended by the filter manufacturer (not originating from Contractor or Engineer)
 - 2. Filter manufacturer is currently forecasting delivery of final internal components in July
- B. Pay Application #3 - \$83,663.65
 - 1. **Motion to approve Contractor's Pay Application #3**
 - 2. Work is now 13% complete (based on contract \$ earned)
- C. Schedule / Contract Dates
 - 1. Plan for upcoming Change Order to adjust contract dates, to account for the substantial delay in being able to award the contract and also actual materials availability timelines. USDA RD is requiring timelines from suppliers before approving this Change Order.
 - 2. Substantial Completion – September 30, 2024
 - 3. Ready for Final Payment – December 2, 2024

II. MnDOT TH 67 Project

- A. This project is just getting started; is in line with original schedule.

III. MDH Lead Service Line Inventory Technical Assistance Grant Program

- A. Resident letters mailed out for those for whom we need to see the private portion of the service. In-person investigations are planned for next week.
- B. Social media content and strategy has been developed and shared with City Staff
- C. Any assistance you can provide in encouraging participation is much appreciated
- D. Records review for public portion of services is underway
- E. See maps of current status as of last Thursday
- F. We will compile the information and submit to MDH by the July 15 deadline

Contractor's Application for Payment

Owner:	<u>City of Clarkfield</u>	Owner's Project No.:	<u> </u>
Engineer:	<u>Bollig Inc</u>	Engineer's Project No.:	<u>184005</u>
Contractor:	<u>KHC Construction, Inc.</u>	Contractor's Project No.:	<u> </u>
Project:	<u>Water Treatment Plant Rehabilitation</u>		
Contract:	<u>Water Treatment Plant Rehabilitation</u>		
Application No.:	<u>3</u>	Application Date:	<u>04/19/2024</u>
Application Period:	From <u>03/29/2024</u>	to	<u>04/19/2024</u>

1. Original Contract Price	\$ 2,076,500.00
2. Net change by Change Orders	\$
3. Current Contract Price (Line 1 + Line 2)	\$ 2,076,500.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 260,733.00
5. Retainage	
a. 5% X \$ 260,733.00 Work Completed =	\$ 13,036.65
b. 5% X \$ - Stored Materials =	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 13,036.65
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 247,696.35
7. Less previous payments (Line 6 from prior application)	\$ 164,032.70
8. Amount due this application	\$ 83,663.65
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ 1,828,803.65

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: KHC Construction Inc.

Signature: *Jim H. Christensen* Date: 04/19/2024

Recommended by Engineer	Approved by Owner
By: <u><i>[Signature]</i></u>	By: <u> </u>
Title: <u>Project Engineer</u>	Title: <u> </u>
Date: <u>5/2/2024</u>	Date: <u> </u>
Approved by Funding Agency	
By: <u> </u>	By: <u> </u>
Title: <u> </u>	Title: <u> </u>
Date: <u> </u>	Date: <u> </u>

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Clarkfield, MN	Owner's Project No.:	
Engineer:	Bolling, Inc.	Engineer's Project No.:	184005
Contractor:	KHC Construction, Inc.	Contractor's Project No.:	
Project:	Clarkfield, MN Water Treatment Plant Rehabilitation		
Contract:			

Application No.:	3	Application Period:	From	03/29/24	to	04/19/24	Application Date:	04/19/24
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DIVISION 1: General Requirements								
Funds Control Services (VACS)	\$15,574.00	15,574.00				15,574.00	100%	-
SBA Contractor's Fee	\$12,459.00	12,459.00				12,459.00	100%	-
Insurance - Builders Risk	\$25,000.00	25,000.00				25,000.00	100%	-
Insurance - Claim & Forfeiture	\$6,459.00	6,459.00				6,459.00	100%	-
Bonds	\$28,568.00	28,568.00				28,568.00	100%	-
Equipment Rental	\$12,000.00	3,000.00				3,000.00	25%	9,000.00
Profit	\$108,000.00	9,000.00			18,000.00	27,800.00	25%	\$81,000.00
Overhead	\$108,000.00	9,000.00			18,000.00	27,800.00	25%	\$81,000.00
NO SECTION - OLD WTP DEMO & EXISTING FTL								
Labor	\$18,000.00	14,400.00			3,600.00	18,000.00	100%	-
Demo Equipment	\$18,000.00	14,400.00			3,600.00	18,000.00	100%	-
Subcontractor - Haul Away	\$17,400.00	13,000.00			4,400.00	17,400.00	100%	-
DIVISION 4: Masonry								
04 20 00 Unit Masonry								-
Materials	\$500.00	250.00				250.00	50%	250.00
Labor	\$1,500.00	750.00				750.00	50%	750.00
DIVISION 7: Thermal & Moisture Control								
07 92 00 - Joint Sealants								-
Materials	\$1,000.00			750.00		750.00	75%	250.00
Labor	\$5,000.00			3,750.00		3,750.00	75%	1,250.00
DIVISION 8: Openings								
08 11 13 - Hollow Metal Doors & Frames								-
Materials	\$18,000.00						0%	18,000.00
Labor	\$3,000.00						0%	3,000.00
08 71 00 - Hardware								-
Materials	\$3,000.00						0%	3,000.00
Labor	\$2,000.00						0%	2,000.00
08 30 00 - Glazing								-
Subcontractor	\$300.00						0%	300.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Clarkfield, MN	Owner's Project No.:	
Engineer:	Bollig, Inc.	Engineer's Project No.:	184005
Contractor:	KHC Construction, Inc.	Contractor's Project No.:	
Project:	Clarkfield, MN Water Treatment Plant Rehabilitation		
Contract:			

Application No.:	3	Application Period:	From	03/29/24	to	04/19/24	Application Date:	04/19/24
DIVISION 9: Finishes								
09 90 00 Finishing							0%	13,000.00
Materials			\$13,000.00				0%	20,000.00
Labor			\$20,000.00				0%	15,000.00
Subcontracting			\$15,000.00					
DIVISION 10: Specialties								
10 44 00 Fire Protection Specialties								
Materials			\$400.00				0%	400.00
Labor			\$200.00				0%	200.00
DIVISION 22: Plumbing								
22 05 18 Appliances for Plumbing Piping								
Materials			\$600.00				0%	600.00
Labor			\$600.00				0%	600.00
22 07 19 Plumbing Piping Insulation								
Materials			\$1,000.00				0%	1,000.00
Labor			\$1,000.00				0%	1,000.00
22 11 16 Domestic Water Piping								
Materials			\$1,000.00				0%	1,000.00
Labor			\$2,000.00				0%	2,000.00
22 33 00 Electric, Domestic Water Heaters								
Materials			\$3,000.00				0%	3,000.00
Labor			\$1,000.00				0%	1,000.00
22 45 00 - Emergency Plumbing Fixtures								
Materials			\$2,000.00				0%	2,000.00
Labor			\$1,000.00				0%	1,000.00
Subcontracting								
NO SECTION - EQUIPMENT PUMPS								
Materials			\$32,157.00				0%	32,157.00
Labor			\$3,300.00				0%	3,300.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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Contractor:	KHC Construction, Inc.	Contractor's Project No.:	
Project:	Clarkfield, MN Water Treatment Plant Rehabilitation		
Contract:			

Application No.:	3	Application Period:	From	03/29/24	to	04/19/24	Application Date:	04/19/24
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DIVISION 26: Electrical									
26 00 00 - Electrical General Conditions									
Subcontracting			\$70,000.00					0%	70,000.00
26 05 05 - Demo									
Subcontracting			\$8,000.00					0%	8,000.00
26 05 08 - Electrical Service									
Subcontracting			\$20,000.00					0%	20,000.00
26 05 19 - Power & Instrumentation Cable									
Subcontracting			\$63,000.00					0%	63,000.00
26 05 26 - Grounding & Bonding									
Subcontracting			\$1,500.00					0%	1,500.00
26 05 29 - Rungers & Supports									
Subcontracting			\$2,500.00					0%	2,500.00
26 05 34 - Conduit									
Subcontracting			\$6,500.00					0%	6,500.00
26 05 37 - Boxes									
Subcontracting			\$1,500.00					0%	1,500.00
26 05 53 - Identification for Electrical Services									
Subcontracting			\$750.00					0%	750.00
26 24 16 - Panelboards									
Subcontracting			\$20,000.00					0%	20,000.00
26 28 13 - Fuses									
Subcontracting			\$9,000.00					0%	9,000.00
26 28 18 - Enclosed Switches									
Subcontracting			\$5,000.00					0%	5,000.00
26 28 23 - Variable Frequency Motor Controllers									
Subcontracting			\$94,000.00					0%	94,000.00
26 26 45 00 - SPD									
Subcontracting			\$5,000.00					0%	5,000.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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Engineer:	Bellig, Inc.	Engineer's Project No.:	184005
Contractor:	KHC Construction, Inc.	Contractor's Project No.:	
Project:	Clarkfield, MN Water Treatment Plant Rehabilitation		
Contract:			

Application No.:	3	Application Period:	From	03/29/24	to	04/19/24	Application Date:	04/19/24
DIVISION 40: Process Interconnections								
40 05 23 Process Valves & Fittings								
Materials			\$10,000.00				0%	10,000.00
Labor			\$5,000.00				0%	5,000.00
40 23 00 Process Piping & Fittings							0%	34,000.00
Materials			\$34,000.00				0%	10,000.00
Labor			\$10,000.00				0%	165,000.00
40 63 13 Process Control Panel & Hardware							0%	83,500.00
Subcontracting			\$165,000.00				0%	28,000.00
40 63 43 - Programmable Logic Controllers							0%	107,150.00
Subcontracting			\$83,500.00				0%	12,000.00
40 66 53 - Radio & Telemetry Equipment							0%	500.00
Subcontracting			\$28,000.00				0%	5,217.00
40 70 01 Instrumentation General Requirements							0%	4,750.00
Subcontracting			\$107,150.00				0%	12,000.00
40 71 00 Flow Measurement							0%	500.00
Subcontracting			\$12,000.00				0%	5,217.00
40 71 01 Fire Hydrant Meter							0%	4,750.00
Materials			\$5,000.00				0%	15,000.00
Labor			\$500.00				0%	12,000.00
40 72 00 Level Measurement							0%	5,217.00
Subcontracting			\$15,000.00				0%	4,750.00
DIVISION 44: Pollution & Waste Control Equipment								
44 44 13 Chemical Feed Equipment								
Materials - Chem Feed			\$53,913.00	2,696.00	-		5%	5,217.00
Materials - Piping			\$5,000.00	250.00			5%	4,750.00
Labor			\$15,000.00	750.00	2,250.00		25%	12,000.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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Contractor:	KHC Construction, Inc.	Contractor's Project No.:	
Project:	Clarkfield, MN Water Treatment Plant Rehabilitation		
Contract:			

[illegible]

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Clarkfield, MN
Engineer:	Bollig, Inc.
Contractor:	KHC Construction, Inc.
Project:	Clarkfield, MN Water Treatment Plant Rehabilitation
Contract:	

Owner's Project No.:
Engineer's Project No.:
Contractor's Project No.:

Application No.: 3 Application Period: From 03/29/24 to 04/19/24 Application Date: 04/19/24

[illegible]

Contractor's Application for Payment

Owner's Project No.:

Engineer's Project No.: 184005

Contractor's Project No.: _____

Application Date: 04/19/24

[illegible]

Option 1

Self-report with an easy online survey.

This survey guides you through the steps to find your service line and determine the pipe material. It can be done in 10 minutes or less with just the camera on your phone, coin/key to scratch the pipe, and a magnet.

****Directions:** Hover over QR code with phone camera, click on link that will pop up on the screen.

Complete the Online Survey at

www.bollig-engineering.com/survey

or at the QR code below:



Option 2

Setup a day/time for a home visit.

If you do not want to do the online survey, it will be required to set up a time for a field technician to come into your home to assess your service lines for lead. The home visit will take approximately 15 minutes and will need to be set up within a specific time frame when staff are in your area.

Set up a date and time at

<https://bit.ly/ClarkfieldLSI>

or at the QR code below:



Appointments Available:

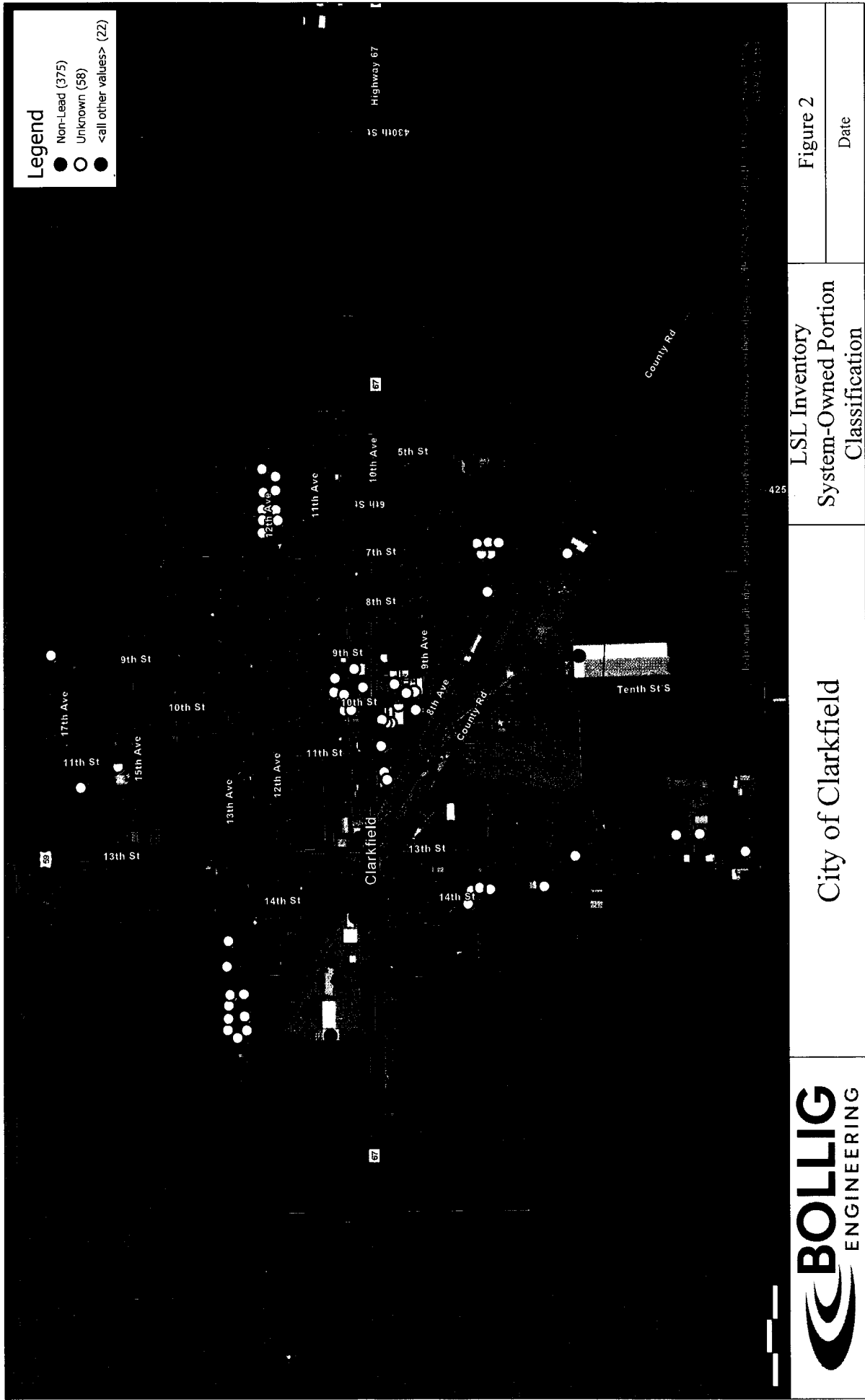
Week of May 13th

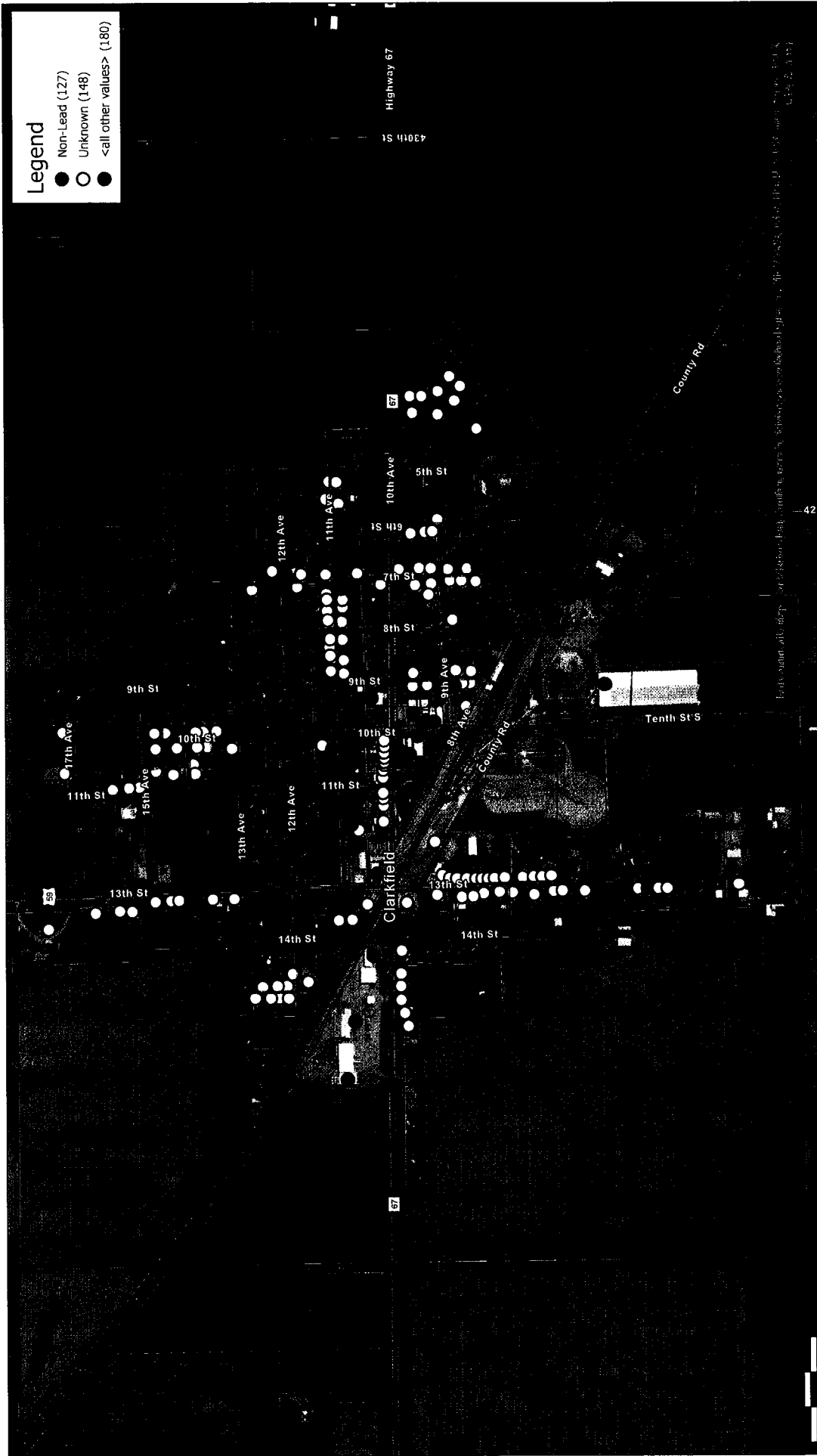
Scan code for times

Most residents will receive this flyer, but not all. Some service materials are known from past projects.

Thank you for your cooperation to ensure the safety of your home's drinking water & complete this federal requirement.

If you have questions or concerns, please reach out to Brady Panitzke at Bollig Engineering at 320-403-5620.





	City of Clarkfield	LSL Inventory Customer-Owned Portion Classification	<div> <div>Figure 3</div> <div>Date</div> </div>
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City Of Clarkfield

Council Agenda Item 9A

MEETING DATE: May 7th, 2024

AGENDA ITEM: Request for Proposal (RFP)

SUBMITTED BY: — — City Administrator

BOARD / COMMISSION / COMMITTEE RECOMMENDATION: N/A

PREVIOUS COUNCIL ACTION: Approved Application for State and Federal Funding Sources

BACKGROUND INFORMATION: The City Council has approved applications for both state and federal funding for utilities in the City of Clarkfield. To accept grant awards from federal and state sources the city is at times required to use the RFP process. To meet these requirements, city staff recommend the following procedures.

1. Advertise RFP
2. Appoint Council representative/ Administrator to provide recommendation at the June 18th, 2024 Council meeting.
3. Approve Resolution with a recommendation from RFP review

BUDGET / FISCAL IMPACT: N/A

ATTACHMENTS: Request for Proposal, RFP Advertisement

REQUESTED COUNCIL ACTION: To approve the advertisement and the process above for the Request for Proposal regarding Federal and State funding for Civil Engineering and Related Services.

City of Clarkfield

Request for Proposal Advertisement

ENGINEERING SERVICES. The City of Clarkfield, MN is soliciting proposals for professional engineering services for water service expansion and other improvements. Proposals are due June 15th, 2024 at Noon. Please contact Clarkfield's City Administrator, Jonathan Pierce at jpierce@clarkfield.org or (320) 669-4435 with any questions.